



Indiana Clean Sweeps Program 2005

The Indiana Department of Environmental Management, in cooperation with Heritage Environmental Services, will conduct a laboratory chemical clean-out project at participating schools in Indiana. The objectives are:

1. To make science laboratories a safer place for students, faculty, and staff.
2. To remove and eliminate unlabelled, unknown, expired, and unnecessary chemicals from chemical storage closets and classrooms.
3. To train school staff on proper chemical purchasing, use, inventorying, storage, and disposal.
4. To allow schools to “bypass” any regulations normally held accountable for in reference to CESQG/SQG status during the timeframe of this project.

Each participating school agrees to the following:

1. The school shall sign the pledge form agreeing to adopt the three required pledges and at least two of the strongly recommended pledges (see next page).
2. The school shall designate a primary liaison with the Indiana Department of Environmental Management who has knowledge of laboratory chemical use at the school and will serve as a contact person for future endeavors.
3. The school shall restrict and/or limit the purchase and the use of potentially unstable, carcinogenic, mutagenic, toxic, and reactive substance in the chemistry lab.
4. The school shall readily dispose of, through IDEM’s contractor, all unlabelled, unknown, expired, and unnecessary laboratory chemicals.
5. The school shall conduct an annual lab chemical inventory and provide for the proper disposal of such chemical with an annual budget line item for hazardous waste disposal.

The following page is a sample of the agreement between your school, and our agency. If you need further information, feel free to contact me via email at krmartin@idem.in.gov, or by phone at 317-234-4048. Thanks for your time and cooperation.

Regards,
Kendall R. Martin
Children’s Health and Education Intern



Indiana Clean Sweeps Pledge Form 2005

Part 1

REQUIRED PLEDGE	GOAL
Commit to proper disposal of hazardous waste.	School meets legal requirements to properly dispose of hazardous waste.
Keep incompatible chemicals segregated during storage.	Safe storage of chemicals and reduced risks.
Label all containers with chemical names.	Increase safety and disposal costs.

Part 2

STRONGLY RECOMMENDED PLEDGES (Please adopt two or more)	GOAL
Purchase no high risk chemicals.	Reduce accident risks.
Adopt at least one microscale lab.	Reduce waste and save money.
Link purchase to use. Purchase materials that can be used up within 5 years.	Reduce waste and save money.
Practice a least-necessary and least-hazardous purchasing policy.	Reduce waste and save money.
Accept no donated chemicals unless they will be used up within 1 year.	Reduce waste and save money.
Install lips on shelves; anchor shelves; utilize secondary containment.	Reduce accident risks.
Put spill supplies and procedures in place for major hazard classes of chemicals.	Reduce risk of injury and accidental contact with spilled chemicals.
Maintain documentation of hazardous waste activities including neutralization logs and waste disposal manifests.	Improve knowledge of the wastes that are being generated and where they are going.
Have functional eye washes in areas of chemical use.	Increase safety and reduce liability.
Have a functional and tested fume hoods.	Increase safety and reduce liability.

School Administration: _____

Date: _____

School Teacher Contact: _____

Date: _____

IDEM Representative: _____

Date: _____